

**North Dakota Head Start Association**  
**November 13, 2003**  
**West River Head Start**

**Present:** Cheryl, Lisa, Laurel, Maletle, Laurie, Julie, JoAnn, Pat, Donna, LaDeen, Allison, Beverly, Esther, Sharon, Jack, Lori, Ivy, Lynn, and Nikki

Introductions of new members:

Allison Dybing is working on a power point presentation for new NDHSA members.

Secretary report: Dates changed on the following meetings; they will be in 2004 instead of 2003. Motion made by JoAnn and seconded by Sharon.

Cheryl handed out a summary of the NDAEYC Fall Conference that was held in Minot on September 19 and 20, 2003.

A question about the Wyoming Conference that was held in 2002, what about the funds from that conference? Cheryl said she would check into this and let us know.

**President's Report:**

Cheryl handed out information about the NRS.

Handed out and discussed the Legislative update from November 11, 2003.

Cheryl passed out a Policy Council Resolution, which will be discussed during the State and Regional meeting.

**Region VIII report:**

There was an estimated 900 people for the Region VIII conference in Billings Montana this year.

There was lots of discussion about the NRS testing. Some of the programs are photocopying their NRSZ forms and want to do their own analyses. One question that was discussed was what kind of gains is this test going to show, because we have already been in the classroom for 2 to 3 months. It will not be as great as gain as if the test would be given in the beginning of the year. Tammy and Vicki were going to write a letter about some of the concern that Head Start has had with the NRS testing.

North Dakota received two awards at the Regional level.

- Ø Staff of the Year – Nutrition Specialist/manger = DelRae Jung
- Ø Teacher of the year = Julie Jahner

One suggestion that was made while filling out the scholarships and awards

- Ø Make sure that all the criteria is filled out
- Ø The Program number needs to be included.
- Ø Make sure that an acceptance letter is included.

There were two programs in North Dakota that have not paid dues or that have not been recorded at the Regional level for 2003-2004 they are BECEP and WRHS.

### **Barb Arnold Tangesdal**

- Ø Barb talked about the NRS and maybe have a letter to the editor of the Newspapers from the state about the NRS.
- Ø Barb is adding parents name and giving out a new story. She would like to give it to Prairie News System. This will help us let the public know what this is all about, but the question is "Is this the right path?"
- Ø Call to action- Want letters to the Editors from Parents about the National Reporting System.
- Ø Barb discussed the Economic Impact Report. She would like the data from each program.
- Ø Prairie News Service (Broad Cast Radio)  
The question was discussed if NDHSA would be willing to help sponsor this service.
- Ø The Oral Health Grant is at the printers.
- Ø Barb discussed and handed out a voices report.

### **Linda Rorman's Report**

- Ø North Dakota is one of 11 states that don't have Early Childhood Learning Standards.
- Ø North Dakota is going to look at other states to see what there standards are and try to include them in the North Dakota Standards.
- Ø There is a Natural Alliance Call on Dec 3, 2003.
- Ø Collaboration Continuation Grant every 5 years.
- Ø Linda talked about Quilt and how it started.
- Ø She talked about an Official Conference Cal that strengthens families through Fatherhood and Youth Development Programs.
- Ø Talked and handed out a promoting literacy to each program.
- Ø Linda discussed a little about Girls and Boys town.
- Ø She handed out an article about Block granting.

### **Conference Committee Updates:**

Cheryl handed out the Minot Report from the past conference in September.

#### *Bismarck Planning Report:*

There is a question about the logo for the conference. The committee feels it needs to be used consistently thought the conference.

JoAnn made a motion that we revise the logo for the Region VIII 2004 Conference due to 1) When condensed, it's not legible and 2) in black and white the letters are not recognized. Allison Dybing will bring 3 samples to the December Directors meeting. Julie seconded this motion.

JoAnn made a motion to approve that the agreement for the Region VIII 2004 Conference be approved. Lynn seconded it.

## **Committee Meetings:**

### **State and Regional Issues**

Present: Julie, Cheryl, LaDeen, and Linda

Motion for all programs in the state take a stand by:

- 1) Signing the stop the NRS petition (Parents and Early Childhood Professionals).
- 2) Letter to the editor by a parent.  
\$ 5,000 for Advocacy proposal for addition amount.  
\$350.00 for Prairie New Services  
\$350.00 for Miscellaneous
- 3) At the NDHSA retreat set aside time to discuss state plans
  - a) Collaboration Grant
  - b) 5 year Grant Period

To Do Lists

- 1) e-mail Barb Arnold Tangesdal as to where the 500 copies are going
- 2) Contact Mayville, Fargo, and Grand Forks

### **Training and Technical Assistance**

Present: Lori, Lynn, Ivy, Laurie, Nikki, and Lisa

Completed items

- New member Orientation
- State Needs Assessment
- The Budget for T&TA

Discussion notes:

The committee reviewed the list of program needs submitted.

The top 3 training needs identified were:

- 1) Children's Behavioral Management and Social Competencies.
- 2) Observation and Documentation
- 3) Computers/Technology

We recommend that the top three needs be topics at Region 8 conference. A motion was made by Lisa M. and seconded by Lori D. A list of top needs 3 needs for each program will be submitted to the conference planning committee. For the following years this committee can compile lists of training needs and distribute to Head Start Programs so they can collaborate to meet training needs. If there is a large number in one area the T&TA can help set up a mass training. A general discussion regarding conferences is that staff wants training. Teachers want things they can use in the classrooms. Large group sessions should be no longer than 2-3 hours for morning sessions and then have a speaker in smaller breakout sessions. JoAnn mentioned she would check with the Ramkota about the capabilities for a computer and technology session.

To do list:

Lori will hand out Training List

## **Networking and Public Relations**

Present: Esther, Maletle, Laurel, Beverly, JoAnn, and Donna

### Discussion:

Discussed the Budget: The Public Relations Money be used to pay \$350 Dues for Prairie News Service. Previously the money was used for the winter show. A line item be added to the Networking and Public Relations Budget to establish a web site for the association. There would be no cast involved in the development of the website. The two fees include, 1) Register Domain - \$ 50 every 2 years, and 2) Maintain Site. \$20 monthly. BTI would maintain the site. The proposed domain name would be: NDHSA.net. The Motion was made by Laurel and seconded by Maletle.

### To Do List:

JoAnn will type up by-laws review and pass out to members of NDHSA.

## **Ways and Means**

Present: Allison, Sharon, and Pat

### Completed Items:

Raffle is closed out

Audit will be done by the February meeting. Fast track audit

### Discussion:

Ask programs to preregister by February

Allison will bring sweatshirts to be sold within the program

Marketing of the conference

A motion was made by Allison to Move \$3,000 from NDHSA account to the conference Account.

### To Do List:

Allison brings sale items to Feb. Meeting.

The audit is scheduled

Check into combining dues

## **Next Meetings:**

**January 22, 2004** - Region VIII Conference Planning Committee meeting = Richolt

**February 18, 2004** - Region VIII Conference Planning Committee = Ramkota

**February 19, 2004** - NDHSA Meeting from 8:00 – 4:00 = Mandan

**April 14, 2004** - Region VIII Conference Planning Committee = (Bismarck)

**April 15, 2004** - NDHSA meeting (Bismarck) from 8:00 – 4:00

Summers meeting, checking on Fort Abraham Lincoln at a possible site.