

**North Dakota Head Start Association**  
**October 5, 2004**  
**BECEP, Bismarck ND**

Present: Cheryl, Mary, Destiny, Julie, Lori, Ivy, Marlette, Laurel, Nancy, Esther, Beverly, Allison, Sharon, JoAnn, LaDeen, and Nikki

Introductions

The agenda was approved

The secretary's report was approved by JoAnn and seconded by Deb.

The Treasurer's report was approved by Julie and seconded by Allison D.

Cheryl gave the president's report and handed out the 2003-2004 Outcome Composite.

Conference committee updates:

2004 Bismarck

Mary Linbo handed out a registration count for the Region VIII conference.

We had a planning committee meeting following the NDHSA meeting.

2005 Fargo

Cheryl gave an update.

**Committee Reports**

**State and Regional Issues**

**Lead Committee Member:** Julie Q.

**Discussion Notes:**

- Ø Talk to Linda Rorman about Early Childhood licensing and articulation. Where is it at?
- Ø Back up for November meeting if Dell isn't able to present.
- Ø Director's meet with John Hogen to discuss Child Care/Extended Day.
- Ø Reauthorization- should we be a bigger (larger) voice for CAP, School Grantees.
- Ø Motion was made that the State and Regional Affairs be an advisory board to the ND State Collaboration office as an intern advisory board. The advisory team will also assist in designing the future advisory board. Motion was made by Julie Quamme, and Seconded by Sharon Hanson. The Motion passed.

**Networking and Public Relations**

**Members:** JoAnn, Laurel, Esther, and Bev.

**Discussion Notes:**

- Ø We reviewed the scholarships.
- Ø Requesting the same budget as last year.

### **Technical Assistance**

**Members:** Lori, Ivy, Destiny, Nancy, and Nikki

#### **Completed items to date:**

- Ø Lori Demers will send out a survey about each programs training needs to all the directors and they will return the survey to Destiny Nogosek in Minot. The TA committee will compile the results at the November meeting.

#### **Time-Line Deadlines:**

- Ø At the November meeting it will be decided what will be presented at the teacher's networking day on February 18<sup>th</sup>.

#### **To Do's:**

- Ø Lori Demers will send out survey to the programs by October 29<sup>th</sup>.
- Ø Destiny Nogosek will receive the survey ASAP after programs receive them.
- Ø TA committee will compile the training needs results and plan February's teacher networking day at the November meeting.

#### **Miscellaneous Comments:**

- Ø Send a copy of the compiled training needs to Scott Terning and Linda Rorman. TA committee needs to discuss the first day of the 2005 NDAEYC conference. Need to discuss the main speaker and discuss the budget for the up coming year.

### **Ways and Means**

**Members:** Sharon and Allison D.

#### **Completed items to date:**

- Ø Active budget due to region VIII

#### **Time-Line Deadlines:**

- Ø Develop new budget by November Meeting.

#### **Discussion Notes:**

- Ø Review 2005 NDAEYC contract for Fargo
- Ø Any unpaid expenditures must be turned in as soon as possible.
- Ø Conversation regarding conference sales.
- Ø Oral Health Grant – Willingness to participate.
- Ø Julie Q. moved that the profits for the sweatshirts will go to NDHSA

#### **To Do's:**

- Ø Committee leads are responsible to turn in committee budget requests by the November meeting.
- Ø Ways and Means will develop a budget for the year 2004-2005 by the November meeting.
- Ø With the Oral Health Grant – Sharon will clear out before the next meeting in November.
- Ø Continue to persue Association Application that merges National, State and Regional dues.

#### **Miscellaneous Comments:**

- Ø Julie Quamme will forward the Oral Health Grant information to Sharon and Allison D.

Cheryl presented the scholarships at the state level.

**Linda Rorman's Report:**

- Ø Linda handed out information on the food stamp program in North Dakota.
- Ø Talked about the North Dakota 2003-2004 Outcome Composite.
- Ø Linda is asking the directors for there PIR reports.
- Ø Talked about the "Wrap around Training" part of the infrastructure for North Dakota that will be November 15 – 19, 2004.

**Next Meetings:**

**November 18,19,2004**

**Mayville**

**February 17,2005**

**Devils Lake**

**April 21,2005**

**Williston**

**June 23,2005**

**Fargo**